

Goldshaw Booth Parish Council

SUMMONS TO ATTEND A MEETING OF GOLDSHAW BOOTH PARISH COUNCIL, AT 7 PM ON TUESDAY 11TH JULY 2017 AT ST MARY'S CE PRIMARY SCHOOL, NEWCHURCH IN PENDLE.

A G E N D A

1. WELCOME TO GUESTS AND VISITORS

2. PUBLIC FORUM

To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda.

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

Members are reminded of the legal requirements concerning the declaration of interests. A Member must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

5. MINUTES

To approve, or otherwise, the Minutes of the meeting held on 13th June 2017.

6. MATTERS ARISING FROM MINUTES – (For Information only)

7. REPORTS FROM CHAIRMAN AND PARISH COUNCILLORS

To receive reports from the above.

8. POND ON PLAYING FIELD

Following discussions held at the June meeting with a member of the public, members are asked to agree to him undertaking the improvements to the pond.

9. POSITION OF NEW NOTICEBOARD

If the council is successful in their bid for a new notice board in Spenbrook, members are asked to discuss and agree the position of the new notice board.

10. PAYROLL ADMINISTRATOR

Members are asked to consider the appointment of a payroll administrator. (See attached report)

11. PARISH COUNCIL WEBSITE

Members are asked to discuss options for updating the website.

12. BEST KEPT VILLAGE COMPETITION

Members are asked to provide the monthly update. Judging dates are the 3rd June to the 16th July 2017.

13. INSPECTION PROGRAMME FOR PLAY AREAS

Members are asked to agree and appoint the volunteers.

14. INTERNAL AUDIT

The Internal audit report is attached for discussion. (previously distributed)

15. FINANCIAL TRANSACTIONS

The financial transactions for July 2017 are listed for approval. Any items for payment received after the publication of the agenda will be presented at the meeting.

INCOME

AMOUNT	RECEIVED FROM
117.49	HMRC – VAT reclaim
117.49	

EXPENDITURE

AMOUNT	PAYEE
36.29 DD	British Gas – Toilet electricity
250.00	Sabden Parish Council
90.00	JKS Advertising
11.72	J Sutcliffe – Stamps/USB stick
120.00	J Waine - Mowing
65.00	J Waine - Mowing
To be confirmed	Toilet Rolls
90.00	T Ready – Payroll Admin.
663.01	

The income and expenditure book to date is attached.

A quarterly budget report is attached.

16. REPORTS FROM BOROUGH AND COUNTY COUNCILLORS

To receive reports from the above.

17. PROBATION PERIOD FOR CLERK

The thirteen week probation period for the clerk ended on the 13th June and members are asked to decide if they wish to make the appointment permanent.

18. ITEMS FOR NEXT AGENDA

19. DATE OF NEXT MEETING

The next meeting will take place on Tuesday 8th August 2017

Signed

Date: 2nd July 2017