

# Goldshaw Booth Parish Council

**SUMMONS TO ATTEND A MEETING OF GOLDSHAW BOOTH PARISH COUNCIL, AT 7 PM ON TUESDAY 9<sup>TH</sup> MAY 2017 AT ST MARY'S CE PRIMARY SCHOOL, NEWCHURCH IN PENDLE.**

## A G E N D A

1. WELCOME TO GUESTS AND VISITORS

2. PUBLIC FORUM

To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda.

3. APPOINTMENT OF CHAIRMAN

4. APPOINTMENT OF VICE CHAIRMAN

5. APOLOGIES FOR ABSENCE

6. DECLARATIONS OF INTEREST

Members are reminded of the legal requirements concerning the declaration of interests. A Member must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

7. MINUTES

To approve, or otherwise, the Minutes of the meeting held on 11<sup>th</sup> April 2017

8. MATTERS ARISING FROM MINUTES – (For Information only)

9. ANNUAL REVIEW OF RISK ASSESSMENTS

Members are required to review the attached risk assessment schedule. (Copy attached)

10. REVIEW OF GIFTS OR HOSPITALITY

Members are required to declare any gifts or hospitality, in excess of £25, received as a result of membership of the Council. A register is maintained by the Clerk. (Guidelines attached)

**11. APPOINTMENTS OF REPRESENTATIVES ON OUTSIDE BODIES**

Members are asked to appoint representatives and deputies to:

- a. Barrowford and Western Parishes Committee.
- b. Safe Lanes Group.

**12. REVIEW AND ADOPT NEW FINANCIAL REGULATIONS**

Members are asked to review, agree and adopt the Financial Regulations provided by the National Association of Local Councils (NALC). (Copy attached)

**13. REVIEW AND ADOPT COMPLAINTS POLICY**

Members are asked to review and adopt the complaints policy. (Copy attached)

**14. REPORTS FROM CHAIRMAN AND PARISH COUNCILLORS**

To receive reports from the above.

**15. BEST KEPT VILLAGE COMPETITION**

Members are asked to provide the monthly update.

**16. LENGTHSMAN SCHEME**

The Chairman will provide an update regarding the proposed withdrawal from the scheme.

**17. ARRANGEMENTS FOR PARISH MAINTENANCE**

Members are asked to agree the quotation received from Ground Care Services, to plant and maintain the barrier baskets at a cost of £280 per annum. (Copy attached)

**18. FINANCIAL TRANSACTIONS**

The financial transactions for April 2017 are listed for approval.

<b>AMOUNT</b>	<b>PAYEE</b>
£33.48	United Utilities (Direct Debit)
£120.00	Mr J Waine (grass cutting)
£175.00	J Sutcliffe laptop reimbursement
£253.00	Mr J Waine (grass cutting)
£16.85	J Sutcliffe (stationary/stamps)
<b>Total £598.33</b>	

The accounts to year end 31<sup>st</sup> March 2017 are enclosed for approval.

The income and expenditure book for April 2017 is attached for information.

**19. REPORTS FROM BOROUGH AND COUNTY COUNCILLORS**

To receive reports from the above.

**20. ITEMS FOR NEXT AGENDA**

**21. DATE OF NEXT MEETING**

The next meeting will take place on Tuesday 13<sup>th</sup> June 2017.

Signed

Date 1<sup>st</sup> May 2017