

Goldshaw Booth Parish Council

SUMMONS TO ATTEND A MEETING OF GOLDSHAW BOOTH PARISH COUNCIL, AT 7 PM ON TUESDAY 8TH MAY 2018 AT ST MARY'S CE PRIMARY SCHOOL, NEWCHURCH IN PENDLE.

A G E N D A

1. WELCOME TO GUESTS AND VISITORS

2. PUBLIC FORUM

To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda.

3. APPOINTMENT OF CHAIRMAN

4. APPOINTMENT OF VICE CHAIRMAN

5. APOLOGIES FOR ABSENCE

6. DECLARATIONS OF INTEREST

Members are reminded of the legal requirements concerning the declaration of interests. A Member must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

7. MINUTES

To approve, or otherwise, the Minutes of the meeting held on 10th April 2018.

8. MATTERS ARISING FROM MINUTES – (For Information only)

9. APPOINTMENTS OF REPRESENTATIVES ON OUTSIDE BODIES

Members are asked to appoint representatives and deputies to:

- a. Barrowford and Western Parishes Committee.
- b. Safe Lanes Group.

10. ANNUAL REVIEW OF STANDING ORDERS

Members are required to review the Council Standing Orders. (Copy attached)

11. REVIEW FINANCIAL REGULATIONS

Members are asked to review the Financial Regulations. (Copy attached)

12. REVIEW OF GIFTS OR HOSPITALITY

Members are required to declare any gifts or hospitality, in excess of £25, received as a result of membership of the Council. A register is maintained by the Clerk.

13. REVIEW RISK ASSESSMENTS

Members are asked to review the Risk Assessment Schedule. (Copy attached)

14. REVIEW COMPLAINTS POLICY

Members are asked to review the complaints policy. (Copy attached)

15. REVIEW ASSET REGISTER

Members are asked to review the Asset Register. (Recently approved & copy attached)

16. REPORTS FROM CHAIRMAN AND PARISH COUNCILLORS

To receive reports from the above.

17. BEST KEPT VILLAGE COMPETITION

Councillor Wilkinson is asked to provide the monthly update.

18. CAPITAL BIDS

Barrowford and Western Parishes Committee will consider bids to their 2018/19 capital budget at the 5th July meeting. Bids for revenue funding will not be accepted this year as the revenue element has now been withdrawn. Capital resources cannot be used to fund revenue expenditure. Members are asked to discuss and agree their applications for Capital expenditure. Bids must be received by 11th June 2018.

19. DEVELOPMENT OF SPENBROOK MILL

Members are asked to discuss any progress in connection with the new development.

20. THE GENERAL DATA PROTECTION REGULATIONS (GDPR)

Members are asked to discuss and agree the Councils responsibilities.

21. FINANCIAL TRANSACTIONS

The financial transactions for April 2018 are listed for approval.

AMOUNT	PAYEE
33.14	British Gas – Toilet Electricity
195.00	M Waddington
65.00	J Waine
120.00	J Waine
413.14	

The bank reconciliation year end figures are attached for approval.

22. REPORTS FROM BOROUGH AND COUNTY COUNCILLORS

To receive reports from the above.

23. ITEMS FOR NEXT AGENDA

24. DATE OF NEXT MEETING

The next meeting will take place on Tuesday 12th June 2018.

Signed

Date 1st May 2018