

GOLDSHAW BOOTH PARISH COUNCIL

Minutes of the Council Meeting held on 12 April 2016 at 7.00pm in St. Mary's School

Decision	Minutes	Action
	Present	
	Parish Councillors: C Burt(Vice Chairman) J Parsons, A Cowell, C Ryder. Borough Councillor. J K Starkie County Councillor: C Wakeford Clerk, S Grindrod.	
	1. Welcome to Guests and Visitors.	
	The Vice Chairman welcomed to the meeting Councillors and visitors A Taylor and R Higgins.	
	2. Apologies	
	Apologies for absence were received and accepted from Councillors K Wilkinson, A Norris Johnson and C Hudson.	
	3. Declaration of Interest by Councillors	
	None	
	4. Minutes of the Meeting held on Tuesday 8 March 2016	
	<p>The minutes were approved as a true record and signed by the Vice Chairman subject to the following amendments –</p> <p>8f to read – Council noted the report and agreed that the Chairman contact the Lengthsman to draw up a plan to proceed with the garden with Cllr. C Ryder.</p> <p>8m to read – Cllr. A Cowell circulated a map showing a proposed footway between Gorrell Close and Osborne Terrace.</p> <p>Matters Arising from minutes 8 March 2016.</p> <p>Council noted -</p> <p>Item 5 Cllr. J Parsons has updated the Parish Council Website.</p> <p>Item 7 The report dated 10 March 2016 received from Borough Councillor J K Starkie regarding Road Sweeping Regime.</p> <p>Item 8a The report received from United Utilities regarding the annual charge for the surface water and highway drainage from Newchurch Public Conveniences.</p> <p>Item 8b The toilet area garden maintenance is ongoing.</p> <p>Item 8b. County Councillor C Wakeford is investigating who is responsible for clearing the weeds on Spen Brook road.</p> <p>Item 8b The trough planters for the toilet wall have been ordered and the two self watering barrier baskets for the railings have arrived.</p> <p>8f Millennium Garden has been planted.</p> <p>8g Council await improvement in weather conditions.</p> <p>8h The reminder to residents regarding the email scheme has been placed on the notice boards and will be included in the May Church Magazine.</p> <p>8i The painting of the railings is an ongoing project.</p> <p>8j The Clerk will contact LCC regarding the replacement of the two damaged grit bins in Newchurch.</p> <p>8l The e-mail received from LCC regarding the withdrawal of bus services. Council agreed that the Clerk write a second letter on behalf of the Council stating their concern regarding the withdrawal of local bus services.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>

	5. Public Question Time	
	<p>Resident A Taylor reported that there is- An exposed sewerage pipe on the footpath between Osborne Terrace and the playing field and also a depression full of mud and surface water from the playing field. Cllr. A Cowell agreed to report the problem on the LCC Website. A fallen willow tree across the public right of way path and a fallen holly bush in Sparable Wood. Council noted the report and agreed that Cllr. C Burt report the fallen trees to the Lengthsman and arrange to meet resident A Taylor if possible Friday 15 April 2016 to resolve the fallen tree problem.</p>	<p>Cllr. A Cowell</p> <p>Cllr. C Burt.</p>
	6. Report from Chairman and Parish Councillors	
	<p>Cllr. K Wilkinson (Chairman) There was no report.</p>	
	<p>Cllr.C Ryder. Reported – Can parking be stopped in the space in front of the Millennium Garden. Sparable Wood requires tidying up. Replace the litter and grit bin in front of Millennium Garden.. Speeding complaints. Council noted the report and agreed – Cllr. C Ryder contact Borough of Pendle Environmental Action Group regarding tidying the area in Sparable Wood. That the proposal for a bench to be placed in the space in front of the Millennium Garden and Speeding be agenda items at the meeting of the Parish Council May 2016.</p>	<p>Cllr. C Ryder.</p> <p>Agenda May 2016</p>
	<p>Cllr. J Parsons. There was no report.</p>	
	<p>Cllr. A Norris Johnson. Suggested a bench to be placed off the road by the Millennium garden in order to prevent people parking. .</p>	
	<p>Cllr. A Cowell Reported – Two requests to extend the lay- by outside the school. Parents are parking on the verge by the layby causing damage. A request to deal with the exposed sewerage pipe on the footpath between Osborne Terrace and the playing field. That he has inspected the litter bins and suggests that the one on Spenbrook Road be replaced and the one at Gorrell Close be painted black. The road sweeper has not been along Osborne Terrace but has been along Spenbrook Road. Section 106 funding and open space plan. Issue raised regarding the proposed new footway and highway changes in relation to the mill. Council noted the report and agreed that the Clerk write a letter to the Headmistress of the school expressing the concern of the Council regarding parking on the verge by the layby causing damage.</p>	<p>Clerk</p>
	<p>Cllr. C Hudson. Reported. That he has inspected the playing fields and made a list of areas which need attention. These jobs to be done in the coming months in preparation for the Best Kept Village Competition. To be reported to the Council May 2016. Council noted the report.</p>	

	<p>Cllr. C Burt. Reported his actions regarding the Best Kept Village Competition.- A discussion with Cllr. C Ryder regarding how to present all the gardens in Newchurch . Request Council to agree to allocate three hours every month from the Lengthsman Scheme commencing immediately until October 2016 Residents to be encouraged to keep up the appearance of the village. Paintwork on the toilet block needs repainting. Suggest three quotations be obtained for the painting from recommended contractors. Clearing weeds from the side of Spenbrook Road . LCC is the best option for advice. Council noted the report and agreed that- Cllr. C Burt and Cllr. C Ryder will request A Whitwell to arrange a meeting with the Lengthsman to organise the three hours per month work agreed by the Council. Cllr. J Parsons check the notice boards and possible replacements to be reported at the May 2016 meeting of the Council .</p>	<p>Cllr. J Parsons</p>
	<p>7 Agenda Items a Newchurch Public Toilets. Toilet Income paid to bank 5 April 2016 £43.00. b Best kept Village Competition. This item discussed in the report of Cllr. C Burt. c Lengthsman Scheme. Council noted the Lengthsman time sheet for March 2016 along with the year end position. d Millennium Garden. Cllr. C Ryder reported that the garden has now been planted. Maintenance to be discussed with the Lengthsman. Agenda item May 2016 e Mowing Tender. One tender received. Mowing contract eleven cuts at fortnightly intervals commencing April 2016 agreed by Council to J Waine for a three year period commencing 2016 at a fixed annual fee of £1000.00 per annum. f Playing Field. This item not reported. g S106 Funding. Cllr. A Cowell reported S106 Funding £33,600.00 which can only be spent on the areas identified on plan 11B circulated to Councillors. It also includes two amenity areas at Gorrell Close and in the centre of Newchurch. Council noted the report and agreed that – Cllr. A Cowell contact K Hughes Borough of Pendle for her recommendations and also contact members of Higham Parish Council. Residents be consulted for ideas. Council provide ideas at the May 2016 meeting of the Parish Council. h Spen Brook Mill. Council noted the proposal to commence development later during 2016. Council agreed that Cllr. A Cowell discuss with County Councillor C Wakeford the concerns of the Council regarding the new footways in relation to the Spenbrook Mill Development.</p>	<p>Agenda May 2016</p> <p>Cllr. A Cowell</p>

	<p>i Planning Applications. There were no planning applications to discuss at the meeting. Council noted that there is a new updated Planning Application Website.</p> <p>j Annual Parish Council meeting arrangements. Council agreed that Cllr. C Burt contact the Chairman regarding the Arrangements.</p> <p>k Capital Grant Bid 2016. Council agreed that the Capital Grant Bid 2016 be an agenda item for the May 2016 meeting of the Parish Council and that Councillors suggest proposals for the bid.</p> <p>l Audit of Accounts 2015/2016. Council agreed that J Barritt audit the accounts for 2015/2016.</p> <p>m Email Scheme Communications. Council noted that the scheme is successful.</p>	<p>Cllr. C Burt.</p> <p>Agenda May 2016</p>
	<p>8 Financial Report.</p>	
	<p>a) Financial Statement Council noted the Financial Statement Balance as at 31 March 2016 £2859.94. Council agreed to discuss a ring fenced fund when preparing the Budget 2017/2018.</p>	
	<p>b) Payments Council agreed the following payments- Cheque 00797 £30.00 Best Kept Village Competition Cheque 000798 £89.98 Internet Gardener Wall Troughs. Cheque 000799 £302.10 Amberol Barrier Baskets Cheque 000800 £200.00 S M Grindrod Pay January .February, March 2016. Cheque 000801 £50.00 HMRC PAYE January. February, March 2016. Cheque 000802 £129.48 United Utilities Surface Water & Highway Drainage Toilet. Cheque 000803 £19.74 United Utilities Quarterly Water Account Toilet.</p> <p>c) Correspondence. Council noted the following Correspondence. 09/03/16 Borough of Pendle Planning Applications w .c 29/02/2016. 09/03/2016 LCC New Dementia awareness campaign poster. 10/03/2016 LCC Draft Routes and Timetables for new bus services. 10/03/2016 Borough Councillor J K Starkie Information regarding road sweeping programme. 10/03/2016 Councillor A Cowell S106. Funding Spen Brook Mill. 11/03/2016 Councillor C Burt e-mail to residents. 14/03/2016 LALC Effective Meeting Workshop arranged 14/06/2016. 14/03/2016 United Utilities Answer regarding queried water account. 14/03/2016 Borough of Pendle Development Management Committee meeting. 14/03/2016 LCC April Bus Service Changes Leaflet. 14/03/2016 LCC Parish Champion Newsletter. 15/03/2016 Borough of Pendle Planning Application Weekly List 8 Addendum. 15/03/2016 Borough of Pendle Council meeting 23/03/2016. 17/03/2016 Borough of Pendle Planning Applications Week 10. 22/03/2016 Barrowford & Western Parishes Committee meeting 31/03/2016. 23/03/2016 LCC Reply regarding concerns regarding changes to bus service.</p> <p>23/03/2016 LCC Notification regarding erection of a free standing canopy St Mary's C E Primary School. 23/03/2016 LCC Severe weather activity update March 2016. 23/03/2016 Borough of Pendle Planning Application Week 11.</p>	

	<p>23/03/2016 BDO Notice of Annual Review of Accounts year ended 31/03/2016 29/03/2016 LCC Parish Bus Seminar 07/04/2016. 03/04/2016 Angela Whitwell Lengthsman Hours Update. 04/04/2016 LCC Public Rights of Way Scheme 2016/2017. 05/04/2016 Councillor C Burt Councillor report. 05/04/2016 Councillor C Burt Lengthsman Hours March 2016. 06/04/2016 Councillor reports- C Ryder, A Cowell, A Norris Johnson and C Hudson. 06/04/2016 Local Government Boundary Commission Review Final Recommendations. 11/04/2016 Borough of Pendle Pendle Fair Trade Group meeting 18/04/2016. 11/04/2016 Borough of Pendle Police and Crime Commissioner Election 05/05/2016. 11.04/2016 D Penney Information regarding Fracking Licence.</p>	<p>Agenda May 2016</p>
	<p>9 Reports from Borough and County Councillors Borough Councillor J K Starkie. There was no report.. County Councillor C Wakeford. Reported – Budget 2016/2017 a reduction in Community Services. Review of Libraries – Public Consultation. Allocation of £ ½ Million for road improvements. Whitehough Camp School update. No progress at the present time. Council noted the report and agreed that County Councillor C Wakeford draft a letter for Councillor C Burt to send to LCC regarding Freedom of Information in respect of Whitehough Camp School.</p>	<p>County Councillor C Wakeford.</p>
	<p>10 Items for the next agenda – Councillors should let the Clerk have agenda items at least 9 days before the next meeting</p>	
	<p>11 Date and time of next meeting – Tuesday 10 May 2016 at 7.00pm AGM Tuesday 10 May 2016 at 7.00pm.</p>	
	<p>Vice Chairman thanked Councillors and visitors for their attendance and closed the meeting at 9.05pm.</p>	

Minutes written by Sheila Grindrod Clerk to the Parish Council. 01282 693857

sheila.grindrod@btinternet.com Laund View 327A Wheatley Lane Road Fence Nr Burnley BB12 9QA