

GOLDSHAW BOOTH PARISH COUNCIL

Minutes of the Council Meeting held on 9th August 2016 at 7.00pm in St. Mary's School

Decision	Minutes	Action
	Present	
	Parish Councillors: C Burt (Chairman), K Wilkinson, C Hudson, A Cowell, A Norris Johnson, C Ryder. County Councillor: C Wakeford. Clerk, S Grindrod.	
	1. Welcome to Guests and Visitors.	
	The Chairman welcomed Councillors and visitors to the meeting.	
	2. Apologies	
	An apology was received and accepted from Borough Councillor J K Starkie.	
	3. Declaration of Interest by Councillors	
	None	
	4. Minutes of the Meeting held on Tuesday 12th July 2016.	
	The minutes were approved as a true record and signed by the Chairman subject to the following amendment – 7 Cllr. K Wilkinson - Delete – The Green Bin be retained.	
	5. Matters arising from the Minutes. Clerk reported her contact with Borough of Pendle regarding the outstanding accounts for toilet electricity. Cllr. C Ryder reported that the wood chips and bark have been spread on the Millennium Garden, the bed outside the toilet area and Spenbrook rockery. County Cllr. C Wakeford reported that the signed petition regarding the Speed Limit of 20mph has been forwarded to the Highways Department and the Cabinet Member responsible for Highways. Chairman reported his contact with N C Goddard regarding the paint used on the toilet door frame. The correct paint has been used. Cllr. C Ryder reported that the strimming of the public path from Newchurch to Spenbrook has now been completed as a team effort. Cllr. A Cowell reported that the telephone box has been cleaned. Chairman thanked Cllr's C Ryder and A Cowell for their efforts. Council noted the reports.	
	6. Public Question Time. There were no public questions.	
	7 Reports from Chairman and Parish Councillors.	
	Cllr. C Burt (Chairman) reported - That the public path between Spenbrook and Newchurch has now been entirely strimmed. Thank you to Cllr. C Ryder and other Councillors who cleared the cut grass. In future LCC will do less of this type of job Council will have to make its own arrangements. Bark and wood chippings have been spread over the Spenbrook rockery, Millennium Garden and the flower beds outside the toilet block. Thank you to Cllr. C Ryder and Allison for obtaining the materials and spreading it on the beds in Newchurch. Attendance at a training meeting on 21 st July 2016 at Nelson Town Hall concerning planning applications. This information should be useful with regard to assessing planning applications in the future which the Council has to make comments.	

	<p>Attendance at a meeting of Barrowford and Western Parishes Committee on 4th August 2016. He raised a question who is responsible for cutting grass verges on Spenbrook Road. The answer was not specific although LCC should do this job. However if Council want the verges cut then it seems that Council will have to arrange the work themselves. Cllr. C Wakeford agreed to investigate what is happening and report to Council.</p> <p>Cllr. K Wilkinson reported - Toilet Collection July 2016 £46.87. Attendance at the SLIP meeting 26th July 2016 at Roughlee Village Hall. Diary of events which SLIP members have attended with information- Roughlee Sunday Fun Day, Fence Fun Day, Fence Open Gardens, Downham Hall and Fence Garden Show. Future events to be represented - Trawden Show 12th August 2016 Tombola Items are requested. Blacko Fun Day 4th September 2016. Woodland Fest Townley Park 11 September 2016. SLIP Road Signs to be removed from Sabden Fold. Next SLIP meeting 27 September 2016 Checked the items on the Asset Register.</p> <p>Cllr. A Cowell reported - His enquiry regarding funding for a Heritage Gateway Feature. Cleaning the telephone box. Monthly emails have been added to the News section on the website. The website has been spruced up with the addition of a new brighter photo on the front page.</p> <p>Cllr. C Hudson reported - One of the picnic benches on the upper playing field is broken. The new photo on the website looks good. Cllr. C Ryder agreed to repair the picnic bench.</p> <p>Cllr. C Ryder reported - Encouraging comments received from villagers who are doing jobs. Villagers have spread woodchip/bark in the village garden areas. F Wilkinson Lengthsman has cut grass on the banking.</p> <p>Cllr. A Norris Johnson- There was no report.</p>	<p>County Councillor C Wakeford</p> <p>Cllr. C Ryder.</p>
	<p>8 Agenda Items.</p>	
	<p>a Lengthsman Scheme.</p>	
	<p>Chairman requested Councillors to review the cost of the Lengthsman Scheme for the financial year 2016/2017 as there have been unused hours at the end of each year and although these can be carried forward it would be more appropriate to reduce the yearly subscription. After a discussion Council agreed by a majority vote proposed by the Chairman and seconded by Cllr. C Ryder that the Chairman speak with A Whitwell(Clerk) to reduce the Invoice from £750.00 to £550.00. Savings on the budget will enable Council to employ a contractor to undertake a specific job.</p>	
	<p>b Council Vacancy. Council noted the vacancy for a councillor.</p>	
	<p>c Purchase of Speed Indicator Display Sign.</p>	

	<p>County Cllr. C Wakeford reported his conversations with other Parish representatives regarding the purchase of a Speed Indicator Sign at an estimated cost of £2000.00, cost to be shared between four local Parishes, Goldshaw Booth, Higham, Roughlee and Barley. The cost to be subsidised if possible through a Local Members Grant.</p> <p>Speed reports will be available. The data collected can then be given to the police.</p> <p>Arrangements for the position, maintenance and transportation between villages to be agreed.</p> <p>Council agreed that they are in favour of the proposal subject to receiving more details from County Councillor C Wakeford.</p>	<p>County Councillor C Wakeford</p>
	<p>d Heritage Gateway in Spenbrook – Application for funding. Cllr. A Cowell reported that he is in contact with LCC regarding a proposed Heritage Gateway for Spenbrook . An application for funds can be made to the Charities of Champion of Bowland and Pendle Hill Landscape Partnership. Council noted the report and agreed that until the final plans for Spenbrook Mill are agreed it is not appropriate for an application for funds to be made.</p>	
	<p>e Update Asset Register. Council checked the Asset Register and agreed amendments suggested by Chairman and Cllr. K Wilkinson.</p>	
	<p>f Review Volunteer Policy Council reviewed the Volunteer Policy and agreed to readopt the policy.</p>	
	<p>g Purchase of Litter Bin. Chairman requested Councillors to consider the replacement of the two litter bins one situated on Spenbrook Road pathway and the other in the centre of Newchurch both which belong to Borough of Pendle. Councillors noted the request and agreed that the Clerk write to the Borough of Pendle requesting that the litter bins be replaced.</p>	<p>Clerk.</p>
	<p>h Toilet – Repair of pipework. Chairman reported his conversation with R Chappell Borough of Pendle Property Group regarding the removal of pipework in the Newchurch toilet. Council noted the report and agreed that the Chairman request A Padgett plumbers to remove the pipework.</p>	<p>Chairman</p>
	<p>9 Financial Report.</p>	
	<p>a) Financial Statement. Council noted the Financial Statement Balance as at 1st August 2016 £7031.51.</p> <p>b) Payments. Council agreed the following payment - Cheque 000823 £235.38 British Gas for Toilet Electricity Accounts 15/05/2015 – 11/05/2016. Council noted the agreed BT Direct Debit £21.00.</p>	

	<p>Council noted the closure of the External Audited Accounts for financial year 2015/2016. Also that a Financial Risk Assessment is to be completed for the Financial Year 2016/2017 to be discussed as an agenda item September 2016.</p> <p>Council noted the Borough of Pendle Capital Grant Allocation 2016/2017. for Goldshaw Booth Parish Council £1000.00 for the replacement of notice boards.</p> <p>c) Correspondence. Council noted the following correspondence- 13/07/2016 Borough of Pendle Weekly Planning List 27. 14/07/2016 Borough of Pendle Planning Training. 15/07/2016 United Utilities – United Utilities Reservoir Safety Campaign 2016. 18/07/2016 Borough of Pendle Weekly Planning List 28. 19/07/2016 ROSPA Play Safety Ltd Confirmation of Annual Inspection. 20/07/2016 Goldshaw Booth Parish Council GBPC Newsletter. 22/07/2016 Borough of Pendle Notice of meeting of Accounts and Audit Committee 28/07/2016 7.00pm Wilson Room. 27/07/2016 Borough of Pendle Weekly Planning List 29. 27/07/2016 LCC Parish Champion Newsletter. 27/07/2016 Cllr. A Cowell Agenda Item for August 2016 Parish Council Meeting. 28/07/2016 Borough of Pendle Agenda for Barrowford and Western Parishes Committee to be held 4th August 2016. 03/08/2016 Borough of Pendle Delegated Planning List July 2016. 03/08/2016 Borough of Pendle Weekly Planning List 30. 05/08/2016 LCC Bus Service Changes Leaflet September 2016. 07/08/2016 Cllr. C Burt Chairman’s Report. 07/08/2016 Cllr. A Cowell Councillor’s Report. 09/08/2016 Cllr. C Ryder Councillor’s Report. 09/08/2016 Cllr. C Hudson Councillor’s Report. 09/08/2016 Borough of Pendle Health & Social Care Scrutiny Panel meeting to be held 16/08/2016.</p>	<p>Agenda September 2016</p>
	<p>10 Reports from Borough and County Councillors. Borough Councillor J K Starkie. There was no report. County Councillor C Wakeford. County Councillor C Wakeford reported- The Transfer of Services meeting in September 2016 will discuss the devolution of parks to Parishes. Speeding in Towns and Rural Areas, times dates and registration numbers can be reported to the police. Due to LCC Budget cuts 2016/2017 there is concern regarding the lack of grass cutting on road areas. Spenbrook Road grass will not be cut. Ongoing discussions are being held regarding the future of Whitehough Outdoor Education Centre.</p>	

	<p>11 Items for the next agenda – Councillors should let the Clerk have agenda items at least 9 days before the next meeting</p> <p>The Chairman thanked everyone for their attendance and closed the meeting at 8.30pm</p>	
	<p>12 Date and time of next meeting - Tuesday 13 September 2016 at 7.00pm.</p>	

Minutes written by Sheila Grindrod Clerk to the Parish Council. 01282 693857

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