

# Goldshaw Booth Parish Council

## MINUTES OF GOLDSHAW BOOTH PARISH COUNCIL MEETING HELD AT ST. MARYS SCHOOL, NEWCHURCH IN PENDLE ON 13<sup>th</sup> JUNE 2017.

### PRESENT-

*Councillor Chris Burt - (Chairman)*

*Councillors: Andy Cowell, Robert Donovan, Chris Hudson, Carl Ryder, and Kathleen Wilkinson. In Attendance: Borough Councillor James Starkie, Jennifer Sutcliffe, Parish Clerk and one member of the public.*

### 1. WELCOME TO GUESTS AND VISITORS

The chairman welcomed the visiting member of the public.

### 2. PUBLIC FORUM

A resident of Newchurch attended the meeting to discuss the pond on the playing fields. He has formulated a plan to improve the condition of the pond and access to it. It is hoped that it will encourage visitors, more wildlife, insects, birds and butterflies. The Council thanked the resident for his offer. It was agreed that this matter would be discussed at the July meeting. The resident left the meeting.

### 3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Chris Stuttard and County Councillor Wakeford.

### 4. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 5. MINUTES

#### **RESOLVED:**

That the Minutes of the meeting held on Tuesday 9<sup>th</sup> May 2017, be approved as a correct record.

### 6. MATTERS ARISING (For information only)

Councillor Donovan reported that he is currently in the process of creating a Legionella risk assessment in respect of the toilets and will provide it next month.

Councillor Ryder reported that he will attend to resiting the old notice board shortly. The new gardeners had cut the verges and banking on Spenbrook Road at no charge and Councillor Ryder will obtain a price for this work to be completed in the future. John Waine has provided a quotation of £90 to cut both areas.

## **7. REPORTS FROM CHAIRMAN AND PARISH COUNCILLORS**

### Councillor Burt

The chairman advised members that he had attended the Burnley Ramblers meeting and had secured a donation of £150. A new dog bin will be supplied by Pendle Borough Council (PBC) in the field by the side of Jinny Lane, to replace the second hand bin that had previously been supplied. He advised that Councillor Hudson would be added as a third signatory to the bank account and that internet banking will be introduced.

The path between Spenbrook and Newchurch is being swept regularly by PBC. The Headteacher of the school had requested permission for the children to camp overnight on the playing fields in July and permission had been given. He also advised that he had cut the hedge outside Sparable House and had asked Robert Taylor to repair the wall in Sparable wood which had now been completed.

### Councillor Ryder

He explained that Boundless Communications have increased the capacity in the area.

### Councillor Donovan

He advised that he had looked at the finger post in Newchurch and that it needed cleaning, not repainting and perhaps this could be attended to by a volunteer. He also advised that he is watering the planters on the railings in Newchurch and slug pellets had been used in an attempt to prevent further plant damage.

The chain to the access gate to the top of the playing fields off Jinny Lane had been broken and he will fit a stronger chain to it in the next few days. He will pass the spare key to the chairman.

### Councillor Wilkinson

Toilet income for May 2017 was £53.86. She also reported that she had rejuvenated the notice board at Spenbrook.

### Councillor Hudson

He reported that two local residents had advised him that fibre optic cable is being laid and it should be in Spenbrook in two months. Also, he had been advised that Harbur Construction is still going ahead with the redevelopment at Spenbrook Mill.

## **8. BEST KEPT VILLAGE COMPETITION**

It was agreed that the grass banking from the Newchurch slaughterhouse to the garden opposite the church needs to be strimmed, together with the path to the left hand side of the toilets. Councillor Ryder will obtain a price from M & K Gardeners and if it is less than £50 he will instruct them to go ahead.

Councillor Hudson will attend to weed killing on Gorrell Close and Osborne Terrace.

Councillor Wilkinson had planted wild flowers on the banking by the bus stop at the corner of Gorrell Close.

**RESOLVED:**

That if the quotation from M & K Gardeners is below £50, the area will be strimmed.

**9. LENGTHSMAN SCHEME**

Members discussed the number of hours they initially wished to purchase from the scheme. Borough Councillor Starkie reported that he had spoken to the lengthsmen and the scheme administrator and the lengthsmen had agreed to complete any requested work within one month.

**RESOLVED:**

That the Council will make a payment of £250 into the scheme.

**10. CAPITAL BIDS**

Members discussed this year's bids for Capital funding and agreed to make two applications.

**RESOLVED:**

- a. That a bid of £1250 will be made for a replacement notice board in Spenbrook.
- b. That a bid of £500 will be made for pond screening on the playing fields.

**11. INSPECTION PROGRAMME FOR PLAY AREAS**

Members discussed a programme for inspection of the two play areas.

**RESOLVED:**

- a. That Councillor Donovan will prepare an inspection check list.
- b. That the subject will be a quarterly agenda item but any faults would be reported by exception.
- c. That a volunteer would be sought to carry out the inspections.
- d. That the Clerk will obtain annual inspection quotations from PBC and RoSPA and instruct the lowest.

**12. INTERNAL AUDIT**

The audit report had not yet been received and this item will be listed on the July agenda.

**13. ANNUAL GOVERNANCE STATEMENT – 2016/17**

The clerk presented the above statement.

**RESOLVED:**

That Sections 1 and 2 were approved and signed accordingly.

**14. FINANCIAL TRANSACTIONS**

The financial transactions for the month of May 2017 were reviewed. Since the last meeting, payments totalling £630.28 have been made, which included £265.28 reported on the agenda and £365 received after the publication. (J Waine £185 & £120, R Taylor £60). Receipts of £5581 and £53.86 (toilet income) had been received

**RESOLVED**

That the financial transactions are approved.

**15. REPORTS FROM BOROUGH AND COUNTY COUNCILLORS**

Borough Councillor Starkie had nothing to report

**16. ITEMS FOR NEXT AGENDA**

1. Best Kept village.
2. Playing field pond.
3. Internal audit report.

**17. DATE OF NEXT MEETING**

The next meeting will take place on Tuesday 13<sup>th</sup> July 2017.

The meeting closed at 8.20pm.