

GOLDSHAW BOOTH PARISH COUNCIL

Minutes of the Council Meeting held on 14 June 2016 at 7.00pm in St. Mary's School

Decision	Minutes	Action
	Present	
	Parish Councillors: C Burt (Chairman), K Wilkinson, C Hudson, A Cowell, A Norris Johnson, C Ryder. Borough Councillor. J K Starkie County Councillor: C Wakeford Clerk, S Grindrod.	
	1. Welcome to Guests and Visitors.	
	The Chairman welcomed Councillors and Visitors to the meeting.	
	2. Apologies	
	None.	
	3. Declaration of Interest by Councillors	
	None	
	4. Minutes of the Meeting held on Tuesday 11 May 2016	
	The minutes were approved as a true record and signed by the Chairman subject to the following amendments- 6 Cllr. K Wilkinson reported the money collected by residents of Newchurch in 2015 for the Millennium Garden was £167.24. Cllr.A Cowell amend to read Council agreed that the report be resubmitted at the June 2016 Parish Council meeting. Delete in Action Column Agenda Item June 2016.	
	5. Matters Arising. Cllr .C Ryder reported that the tidying of Sparable Wood is ongoing. A report is to be received from Pendle Environmental Action Group. The loose stone at the end of Wellhead Road is repaired. Chairman reported that Pendle Borough Council will sweep the streets every fortnight. Clerk reported the – Reply from LCC regarding blocked grids. Letter sent to the Borough of Pendle regarding Council objection to Planning Application 16/0316/FOL Douglas Hall Cottage. Capital Grant Bid 2016/2017 forwarded to Borough of Pendle. Council noted the reports.	
	6. Public Question Time. There were no public questions.	
	7. Report from Chairman and Parish Councillors	
	Cllr. C Burt (Chairman) reported that – Cllr. A Cowell has agreed to take over responsibility for IT and the website. Cllr. C Ryder is taking over the day to day running of the Lengthsman Scheme. J Waine has mown the grass bank outside St Mary's School and one down the road as a one off job. An extension of the mowing contract to be discussed at the meeting of the Parish Council. The decorator has started painting the toilet block which is much improved. The three baskets on the wall have been planted. The street sweeping has now restarted. Council noted the report.	

	<p>Cllr.C Ryder reported that – There are communication issues between the Parish Council and residents of Newchurch. He has sprayed weeds on Spenbrook Road . There has been positive help in the village on general tidiness and sweeping. Council noted the report.</p>	
	<p>Cllr C Hudson reported that – He attended Barrowford & Western Parishes Committee. Planning Application 16/0316/FUL Douglas Hall Cottage was recommended for refusal. Planning Application 13/15/0516P retrospective has now been taken to appeal. He has sprayed the paths on Gorrell Close and Osborne Terrace. A number of residents have asked regarding mowing the long grass at the end of Gorrell Close. Council noted the report.</p>	
	<p>Cllr. A Norris Johnson reported that – The Traffic Mirror at Black Hill Sabden has been stolen and been replaced by the SLIP team but a steel post is required for the mirror. Spen Brook rockery and hedge by the bus stop has been weeded and tidied by herself and her husband. More perennials are required for the front of the rockery and the bus stop area and the purchase of bark or wood chips to stop the weeds. She has put Solar Lanterns in the garden. There has been a complaint from D Norris that only one dog bin has been emptied was at the Waste Water treatment plant. This complaint has now been rectified and the situation monitored. Council noted the report and thanked Cllr A Norris – Johnson for the Solar Lanterns. Borough Councillor J K Starkie agreed to make enquiries regarding a replacement post for the Traffic Mirror.</p>	
	<p>Cllr. K Wilkinson reported - That Ash trees on Noggarth Road are obstructing the site line. Council noted the report. County Councillor C Wakeford agreed to contact Borough of Pendle and LCC regarding the Ash trees.</p>	<p>County Councillor C Wakeford</p>
	<p>Cllr. A Cowell. reported – Supporting information for the Parish Council to make a formal request to implement a speed limit of 20mph in Newchurch and Spen Brook. He also gave comprehensive information about Section S 106 Funding and correspondence with Borough of Pendle. Chairman thanked Cllr A Cowell for his excellent and comprehensive report.</p>	
	<p>8. Agenda Items</p> <p>a IT and Goldshaw Booth Computer. Chairman welcomed A Venn a qualified IT Consultant who gave a brief overview of the Parish Council's existing IT arrangements. He suggested recommendations to upgrade the current system. Council thanked A Venn for his overview and will consider his recommendations.</p>	
	<p>b Newchurch Public Toilets.</p>	

	<p>Cllr K Wilkinson reported toilet income May 2016 £51.70. Clerk reported the account for electricity for the period 16 September 2014 - 28 March 2016 £177.42 paid in error by Borough of Pendle. Council noted the reports and agreed that the Clerk obtain copies of the paid accounts. Council considered the purchase of a water butt and tap for the toilets but agreed not to purchase one at the present time.</p>	Clerk
	<p>c Lengthsman Scheme. Chairman reported a meeting with A Whitwell and P Hardman regarding the jobs which had not been completed. The jobs are now completed and Council agreed that Cllr. C Ryder liaise with the Lengthsman regarding required work to be undertaken. Council agreed that the Lengthsman purchase plants for the front of the toilet area at a cost of approximately £120.00 and spread wood chips on the area and also spread bark chips on the Millennium Garden. Cllr. C Hudson requested Council to consider the employment of a gardener to weed in Spen Brook and Newchurch. Council agreed that Cllr. C Hudson enquire if anyone is interested in the work 4 hours per fortnight as a self employed person..</p>	
	<p>d Councillor Vacancy. Council noted the resignation letter received from Cllr. J Parsons. Council agreed that the Clerk write a letter to Cllr. J Parsons thanking him for his services as a councillor and wishing him all the best for the future.</p>	Clerk
	<p>e Speed Limit Newchurch and Spen Brook. Cllr. A Cowell reported that he has undertaken a speed assessment in Newchurch and Spen Brook. Cllr. C Ryder reported a petition signed by residents of Newchurch to lobby LCC to implement a speed limit of 20mph. Council noted the reports and agreed that Cllr. A Cowell obtain a petition from Spen Brook and forward the two petitions with a letter of supporting evidence to County Cllr. C Wakeford who will support the campaign and lobby LCC to implement a 20mph in Newchurch and Spen Brook.</p>	Cllr. A Cowell/ County Cllr. C Wakeford.
	<p>f Extension Mowing Contract. Chairman requested Council to consider extending the mowing contract to include the raised grass verge next to the village sign and the banking opposite the school at a cost of £65.00 per month per cut. Council agreed the request and that the mowing be undertaken monthly. Council also agreed that Cllr. K Wilkinson sow seeds on the wild flower garden. The situation to be reviewed in a years time.</p>	
	<p>g Annual Parish Meeting. Council noted that the Annual Parish meeting will be held in St. Mary's C E Primary School at 7.30pm Wednesday 15 June 2016. Residents have been invited to the meeting light refreshments to be served.</p>	
	<p>h Best kept Village Competition. Council noted that progress is ongoing and that Cllr. C Ryder will purchase the wood chips and bark chips to be spread on the toilet area, Millennium Garden and Spen Brook rockery. i Transparency Code. Chairman reported the requirements of the Transparency Code. Council noted the report and agreed that the Chairman and Clerk submit the required documents to Cllr. A Cowell to place on Goldshaw Booth Parish Council Website.</p>	Cllr. C Ryder Chairman/ Clerk

	9 Financial Report.	
	a) Financial Statement Council noted the Financial Statement Balance as at 3 June 2016 £8,865.98.	
	<p>b) Payments Council agreed the following payments. Cheque 000807 £42.95.R Duckworth Ltd. Toilet Rolls and Hand Towels. Cheque 000808 £435.00 J Wayne Mowing Contract. Cheque 000809 £123.50 LCC Letting Charge for use of school. Cheque 000811 £38.44 United Utilities Ltd Water Account for toilets. Cheque 000812 £243.90 F Grindrod supplying plants and planting barrier baskets and toilet wall baskets. Cheque 000813 £13.93 Cllr. C Hudson purchase of weed killer. Cheque 000814 £1.36. Cllr.K Wilkinson hand wash for toilets Cheque 000815 £8.00 A Pailing keys cut for toilets.</p> <p>c Correspondence. Council noted the following correspondence – 11/05/2016 Borough of Pendle Notice of Annual Council meeting 19/05/2016 12/05/2016.Cllr. J Parsons Resignation letter. 16/05/2016 Borough of Pendle Weekly Planning List 19. 16/05/2016 Borough of Pendle Invitation for a Parish Councillor to be appointed as a representative for Barrowford and Western Parishes Committee. 16/05/2016 A Whitwell Confirmation to continue with the Lengthsman Scheme. 16/05/2016 Borough of Pendle Scrutiny Management Team meeting 24/05/2016. 17/05/2016 LCC Confirmation reply regarding complaint of blocked grids causing flooding in Spen Brook and Newchurch. 18/05/2016 LCC Proposal to create a network of Neighbourhood Centres Consultation to 14/08/2016. 18/05/2016 Borough of Pendle Overview and Scrutiny Annual Report 2016. 23/05/2016 Borough of Pendle Weekly Planning List 20. 23/05/2016 Resident C Johnson letter regarding parking in Newchurch. 25/05/2016 LCC Foster Care Notices. 25/05/2016 Lancashire & Merseyside County Training Partnership. Workshop for new Councillors and Clerks 02/07/2016 at Howick House, Penwortham, Preston. 25/05/2016 Borough of Pendle Annual Playground Inspection. 01/06/2016 LCC Public Rights of Way Scheme. 01/06/2016 Borough of Pendle Weekly Planning List 21. 01/06/2016 Borough of Pendle Mechanical Street Sweeping Programme in Newchurch. 02/06/2016 Borough of Pendle Barrowford & Western Parishes Committee Meeting 09/06/2016 at 7.00pm Holmefield House. 25/05/2016 Cllr. C Burt Update on progress of Best Kept Village Competition. 07/06/2016 Borough of Pendle Weekly Planning List 22. 08/06/2016 Borough of Pendle Meeting of Pendle Countryside Access Forum 20/06/2016 2.00pm Nelson Town Hall. 10/06/2016 Cllr. C Burt Chairman's report for the Parish Council meeting 14/06/2016. 10/06/2016 Cllr.C Burt Councillors to note that Mr. A Venn has been invited to</p>	

	<p>the Parish Council meeting 14/06/2016 to speak regarding IT arrangements.</p> <p>10/06/2016 United Utilities Introduction to Water Plus early 2017.</p> <p>11/06/2016 Cllr. C Ryder report for Parish Council meeting 14/06/2016.</p> <p>11/06/2016 Cllr. C Ryder reply regarding IT arrangements.</p> <p>12/06/2016 Cllr. A Cowell reply regarding website arrangements.</p> <p>13/06/2016 Borough of Pendle Weekly Planning List 23.</p> <p>13/06/2016 Cllr. C Hudson Report for Parish Council meeting 14/06/2016.</p> <p>13/06/2016 Cllr. A Norris –Johnson report for Parish Council meeting 14/06/2016.</p> <p>14/06/2016 Borough of Pendle Newchurch Toilet Transfer documents and paid electricity accounts.</p> <p>Council discussed the letter received from resident C Johnson regarding parking in Newchurch.</p>	
	<p>9 Reports from Borough and County Councillors</p> <p>Borough Councillor J K Starkie reported that –</p> <p>He had attended a meeting at Pendleton Village Hall regarding Pendle Hill Landscape Partnership.</p> <p>Mrs Audrey Weatherill has been awarded the MBE.</p> <p>County Councillor C Wakeford reported the –</p> <p>Cutting of the verges down by Spen Brook Mill is the responsibility of Goldshaw Booth Parish Council.</p> <p>Concerns regarding the road down to Barley.</p> <p>Meeting at County Hall Preston 15/06/2016 regarding the reduction of services to the villages.</p> <p>The Chairman thanked everyone for their attendance and closed the meeting at 9.30pm.</p>	
	<p>10 Items for the next agenda – Councillors should let the Clerk have agenda items at least 9 days before the next meeting</p>	
	<p>11 Date and time of next meeting – Tuesday 12th July 2016 at 7.00pm.</p>	

Minutes written by Sheila Grindrod Clerk to the Parish Council. 01282 693857

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