

Goldshaw Booth Parish Council

MINUTES OF GOLDSHAW BOOTH PARISH COUNCIL MEETING HELD AT ST. MARYS SCHOOL, NEWCHURCH IN PENDLE ON 9TH MAY 2017.

PRESENT-

Councillor Chris Burt - (Chairman) in the chair.

Councillors: Robert Donovan, Carl Ryder, Chris Stuttard and Kathleen Wilkinson. In Attendance: Borough Councillor James Starkie, County Councillor Christian Wakeford, Jennifer Sutcliffe, Parish Clerk and two members of the public.

1. WELCOME TO GUESTS AND VISITORS

The chairman welcomed the visiting members of the public.

A one minutes silence was held in honour of the former Parish Clerk, Sheila Grindrod.

2. PUBLIC FORUM

There were no questions raised by the members of the public in attendance.

3. APPOINTMENT OF CHAIRMAN

Councillor Christopher Burt was proposed and seconded as Chairman for the forthcoming year. A vote was taken and Councillors voted in favour.

RESOLVED

That Councillor Christopher Burt was elected as Chairman of the Council for the Municipal Year 2017/18.

4. APPOINTMENT OF VICE CHAIRMAN

Councillor Christopher Hudson was proposed and seconded as vice chairman for the forthcoming year. A vote was taken and Councillors voted in favour.

RESOLVED

That Councillor Christopher Hudson was elected as Vice Chairman of the Council for the Municipal Year 2017/18.

5. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Andy Cowell and Chris Hudson.

6. DECLARATIONS OF INTEREST

There were no declarations of interest.

7. MINUTES

RESOLVED:

That the Minutes of the meeting held on Tuesday 11th April 2017, be approved as a correct record.

8. MATTERS ARISING (For information only)

The chairman advised members that details relating to the Annual Parish meeting had been displayed on the notice boards and in the Parish magazine. The brambles in the play area had been trimmed as discussed at last month's meeting.

Councillor Ryder again reported that the lengthsman had been requested to repair the wall in Sparable Wood; the work has yet to be completed.

Councillor's Ryder and Donovan will resite the old Newchurch notice board to Sabden Fold, before the next meeting. (BD/CR)

9. ANNUAL REVIEW OF RISK ASSESSMENTS

Members reviewed the risk assessment schedule.

RESOLVED:

That the Risk Assessment Schedule was approved.

10. REVIEW OF GIFTS OR HOSPITALITY

Members were made aware of the requirement to declare any gifts or hospitality, above £25 that were received as a result of membership of the Council.

RESOLVED:

No gifts or hospitality were declared.

11. APPOINTMENTS OF REPRESENTATIVES ON OUTSIDE BODIES

Members considered representatives on outside bodies.

RESOLVED:

The representatives are as follows:

- a) Barrowford and Western Parishes: Councillor Burt, Deputy/Councillor Hudson.
- b) Safe Lanes Group: Councillor Donovan, Deputy/Councillor Wilkinson.

12. REVIEW AND ADOPT NEW FINANCIAL REGULATIONS

Members considered new Financial Regulations.

RESOLVED:

The new Financial Regulations were adopted.

13. REVIEW AND ADOPT COMPLAINTS POLICY

Members reviewed the complaints policy.

RESOLVED:

The Complaints Policy was adopted.

14. REPORTS FROM CHAIRMAN AND PARISH COUNCILLORS

Councillor Burt

The Chairman reported that he had attended the Burnley Ramblers meeting who explained their reason for withholding the promised donation. They have now agreed to make a donation but at this stage, could not guarantee the amount.

Councillor Ryder

He explained that a hose had been installed outside the toilets and would be used sparingly. The water butt will continue to be used. He had, once again, asked the lengthsman to attend to the spraying of the weeds and repair the wall in Sparable Wood on at least two occasions but had not received a reply. The new gardeners had made a start and would be visiting again this week to put mulch on the gardens. A scheme to enable volunteers to undertake some maintenance in the village would be set up and the requirements of the Councils insurers were discussed.

Councillor Donovan

He explained that he had inspected the toilets facilities and that in his opinion, there is no risk of legionella from the public toilet or hand wash basin. He intends to complete the relevant risk assessment and has kindly agreed to complete the necessary checks on a monthly basis.

Councillor Wilkinson

Toilet income for April 2017 was £56.25. She asked for the judging dates for the Best Kept Village Competition and the Clerk will ascertain the dates and advise Councillors accordingly.

15. BEST KEPT VILLAGE COMPETITION

It was agreed that the verges and banking on Spenbrook Road need to be mowed. Councillor Burt is to obtain a price from John Waine and Councillor Ryder will obtain a price from M & K Gardeners. The new gardeners have quoted a price of £60 to weed spray the footpath and roadside between Spenbrook and Newchurch and also the road edge beyond the mill. Members agreed the quotation.

RESOLVED:

That the quotation from M & K Gardeners of £60.00 is accepted.

16. LENGTHSMAN SCHEME

During lengthy discussion, it was suggested that a nominal number of scheme hours be purchased which would enable continued scheme membership. A vote was taken regarding withdrawing or continuing with the scheme and members voted to remain. Borough Councillor Starkie is to consult with the lengthsmen and the scheme administrator to resolve any issues and he will report back to the Chairman in due course.

RESOLVED:

- a, That the Council will remain in the scheme.
- b. That the item will be listed on the June 2017 agenda to agree the number of scheme hours.

17. ARRANGEMENTS FOR PARISH MAINTENANCE

Members discussed the quotation received from Ground Care Services, to maintain the ten barrier planters. The cost will be £28 per planter, a total of £280 per annum.

RESOLVED:

That the quotation was agreed and Councillor Ryder will instruct the company accordingly.

18. FINANCIAL TRANSACTIONS

The financial transactions for the month of April 2017 were reviewed. Since the last meeting, payments totalling £598.33 have been made. Receipts of £56.25 had been received

RESOLVED

That the financial transactions and the accounts to year end 31st March 2017 are approved.

19. REPORTS FROM BOROUGH AND COUNTY COUNCILLORS

County Councillor Christian Wakeford advised members that he had been re-elected at the recent election. He explained that due to the overall control change of the County Council, an emergency budget meeting will be held. Due to purdah, in connection with the speed indicator device, delays had been experienced, however the appropriate paperwork had been completed and he expected news shortly. He intends to hold a meeting specifically with other Pendleside parishes. Pendle Borough Council had agreed their monetary contribution. He anticipated there would be a cost to the parish council of approximately £80 for the installation bracket. He will forward a written report for next month's meeting as he is unable to attend.

20. ITEMS FOR NEXT AGENDA

- a. Best kept village competition
- b. Lengthsman scheme.
- c. Capital expenditure items.

21. DATE OF NEXT MEETING

The next meeting will take place on Tuesday 13th June 2017.

The meeting closed at 7.50pm