

Goldshaw Booth Parish Council

MINUTES OF GOLDSHAW BOOTH PARISH COUNCIL MEETING HELD AT ST. MARYS SCHOOL, NEWCHURCH IN PENDLE, ON TUESDAY 8TH MAY 2018.

PRESENT-

Councillor Chris Burt - (Chairman)

Councillors: Robert Donovan, Carl Ryder, Chris Stuttard, and Kathleen Wilkinson. In Attendance: Jennifer Sutcliffe, Parish Clerk, Borough Councillor James Starkie and County Councillor Christian Wakeford.

1. WELCOME TO GUESTS AND VISITORS

The Chairman welcomed members.

2. PUBLIC FORUM

There were no members of the public present.

3. APPOINTMENT OF CHAIRMAN

Councillor Christopher Burt was proposed and seconded as Chairman for the forthcoming year. A vote was taken and Councillors voted in favour.

RESOLVED:

That Councillor Christopher Burt was elected as Chairman of the Council for the Municipal Year 2018/19.

4. APPOINTMENT OF VICE CHAIRMAN

Councillor Robert Donovan was proposed and seconded as vice chairman for the forthcoming year. A vote was taken and Councillors voted in favour.

RESOLVED:

That Councillor Robert Donovan was elected as Vice Chairman of the Council for the Municipal Year 2018/19.

5. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Andy Cowell and Chris Hudson.

6. DECLARATIONS OF INTEREST

There were no declarations of interest.

7. MINUTES

RESOLVED:

That the Minutes of the meeting held on Tuesday 10th April 2018, be approved as a correct record.

8. MATTERS ARISING (For information only)

Complaints of light pollution at Douglas Hall had been passed to PBC and the Chairman was still awaiting their response.

Councillor Ryder reported that he had purchased the paint for the toilet floor and Councillor Burt will paint the floor and ceiling in the near future. Councillor Ryder would also follow up Uniblast and obtain a further quotation for the preparation and painting of the railings at Nanny Maud. A capital grant application would be submitted in June to cover the cost. If the bid was successful, in line with standing orders, alternative quotes would be sought.

Mick Waddington had recently undertaken work to clear a bank of brambles above the path next to Boskins, cut the hedge either side of the gate and at the bottom of the playing field. Clear a bank of brambles next to the slide and clear two branches in the field. All the removed foliage is to be burnt.

Work had been undertaken by the Chairman and Alan Taylor to identify the drain blockage on the playing field. Whilst the blockage had been located, it could not be cleared. Councillor Ryder is to dig out the area in an attempt to unblock the drain.

The Planning Department had been made aware of the new dog business in the area and were dealing with this.

New dog fouling signs would be added to the recently erected posts.

Councillor Ryder is still awaiting costs for gritting in severe weather conditions. Once these have been obtained, Councillor Burt will approach Old Laund Booth and Higham Parish Councils to discuss sharing the costs.

A quote had been obtained for £120.00 to renovate the bench in front of the toilets providing the other 4 benches in the village are renovated by the same contractor. It was suggested that if the bench was constructed from teak, then it could be sanded and oiled. Councillor Burt is to check with Mick Waddington.

Councillor Burt had a meeting with Pauline Nightingale, the Head Teacher at St Mary's school to discuss the pupils making bunting in commemoration of the

centenary of the RAF. She was very keen and hopes to attend to this with the pupils at the end of May.

9. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

Members considered representatives on outside bodies

RESOLVED:

That the representatives are as follows:-

- a) Barrowford and Western Parishes: Councillor Burt, Deputy, Councillor Wilkinson.
- b) Safe Lanes Group: Councillor Stuttard.

10. ANNUAL REVIEW OF STANDING ORDERS

Members considered the Standing Orders and felt that no amendments or changes were required at the present time.

RESOLVED:

That the Standing Orders are approved.

11. REVIEW OF FINANCIAL REGULATIONS

Members considered the Financial Regulations and felt that no amendments or changes were required at the present time.

RESOLVED:

That the Financial Regulations are approved.

12. REVIEW OF GIFTS OR HOSPITALITY

RESOLVED:

That no gifts or hospitality were declared.

13. REVIEW OF RISK ASSESSMENTS

Members considered the Risk Assessments and felt that no amendments or changes were required at the present time,

RESOLVED:

That the Risk Assessment schedule was approved.

14. REVIEW COMPLAINTS POLICY

Members reviewed the complaints policy.

RESOLVED

That no changes or amendments were necessary at the present time.

15. REVIEW ASSET REGISTER

Members reviewed the Asset Register.

RESOLVED:

That no changes or amendments were necessary at the present time.

16. REPORTS FROM CHAIRMAN AND PARISH COUNCILLORS

Councillor Burt

Advised members that a meeting regarding superfast broadband in Pendleside was to be held at The Town Hall on Wednesday the 16th May. It was important that a representative from the Parish Council attended the meeting and Councillors Donovan, Ryder or Wilkinson would try to attend.

He also advised members that Mayors Sunday would take place on Sunday 27th May 2018.

There had been a break in at the toilets with the lock being prised off the money box and the contents stolen. The box is emptied each day and it was thought only a small amount would have been taken. The matter had been reported to the police. Councillors Wilkinson or Ryder would repair the box. Additionally, Councillor Ryder had a prop shaft stolen from his field and is also to report this to the police.

Councillor Carl Ryder

Reported that the barrier baskets in the village had been planted out and their appearance was good, however, it is not known who had planted them. As it was planned that they would be in RAF colours, three tubs would be prepared in red white and blue.

Councillor Wilkinson

Toilet income for the month was £27.28.

Councillor Cowell

Had forwarded a report regarding Spenbrook Mill, advising members that there are two planning application plans which show two different highway layouts in the vicinity of the car park access. Considering both safety and aesthetics, he had advised them that the preferred option would be for the new footway to be constructed between Gorrell Close and Osborne Terrace and the low level planting areas in the visibility splay opposite, i.e. a combination of proposals shown on each plan. We

would prefer not to see the white hatched road markings and the new footway omitted. He had asked for confirmation on what has been approved.

He had also enquired about how the speed limit terminal signs are to be adjusted to reflect the new layout at the entrance and the new street lighting system which extends out to this point.

He had also started to draw up a plan for a heritage style gateway feature where the speed limit changes. It would provide a more attractive entrance to the development and village and also work to reduce through speeds.

Councillor Stuttard

Had put a new bracket on the bus stop sign and prepared it for painting.

Councillor Donovan

He advised members that he had been made aware of an exposed electric cable next to the climbing frame. He would liaise with Councillor Ryder to ascertain what it related to and if it is a live cable.

One member of the public joined the meeting.

17. BEST KEPT VILLAGE COMPETITION

Councillor Wilkinson is to distribute a flyer to all residents in Spenbrook, Newchurch and Sabden Fold to remind them of the Best Kept Village Competition and the judging dates.

RESOLVED:

That the item is noted.

18. CAPITAL BIDS

Members were made aware that any capital bids were to be submitted by the 11th June, although an extension of a couple of days had been agreed. A bid for £850 to renovate the playground equipment would be submitted, with others to be discussed at the June meeting.

RESOLVED:

That members would agree the bids at the June meeting.

19. DEVELOPMENT OF SPENBROOK MILL

Members agreed that this item would be discussed next month as no development has yet begun.

RESOLVED:

That the item is noted.

20. THE GENERAL DATA PROTECTION REGULATIONS (GDPR)

Councillor Burt advised members that he had attended Lancashire Association of Local Councils AGM to discuss GDPR. He confirmed that a Data Protection Officer is not required.

A member of the public joined the meeting.

Councillor Stuttard is currently undertaking an audit of data and the council laptop is to be password protected. The hard drive on the old council laptop will be removed and destroyed. The email to residents will be suspended for a couple of months and all residents who currently receive this will be asked if they wish to “opt in” to receive any further correspondence. Copies of their acceptance will be retained.

RESOLVED:

- (a) That Councillor Stuttard will audit Council data.
- (b) That the laptop will be password protected.
- (c) Residents will be asked to “opt in” if they still wish to receive correspondence.

21. FINANCIAL TRANSACTIONS

The financial transactions for the month of April 2018 were reviewed. Since the last meeting, payments totalling £413.14 had been made. Receipts of £27.28 (toilet income) and £40.00 (half of snow clearance) from the family business of Lancaster’s had been received. The bank reconciliation year end figures were discussed.

RESOLVED:

- (a) That the financial transactions are approved.
- (b) That the bank reconciliation year end figures were approved.

22. REPORTS FROM BOROUGH AND COUNTY COUNCILLORS

County Councillor Wakeford advised members that he had discussed with the relevant cabinet member the recent situation when the area was stranded with the severe weather conditions with no plough or gritter for over 24 hours. The newly formed task group are to look into the matter. He advised that in the future contractors may be used to fill the gaps and the County should pay for these. He advised members that any issues in relation to this problem should be sent to him. It is important that the Parish Council is represented at the upcoming superfast broadband meeting at the Town Hall. In order to finish off the project, an amount of 3 million pounds of European money is being applied for with the County Council adding 2 million pounds. He has also requested a full schedule of grass verge cutting.

Borough Councillor James Starkie reiterated the importance of the broadband meeting and advised that whilst BT states they have fulfilled their contract, only 54% had been completed. Pendle had recently been the subject of intense media scrutiny regarding the reinstatement of a local Councillor. The first Council meeting of Pendle Borough Council is to be held on Thursday 17th May 2018 and Councillor Wilkinson was invited to attend. As he is the Mayor for the forthcoming year, Mayors Sunday will be held on the 27th May 2018 at Higham Church and then at The Ace Centre in Nelson. All Councillors are invited to attend. The Mayoresses charities for the forthcoming year include disadvantaged children with several events taking place throughout the year. On behalf of the Council, the Chairman wished success to Councillor Starkie, for his mayoral year.

23. ITEMS FOR NEXT AGENDA

- (a) BKV
- (b) Arrangements for Severe Weather
- (c) Wish List
- (d) Parish Maintenance
- (e) Spensbrook Mill

24. DATE OF NEXT MEETING

The next meeting will take place on Tuesday 12th June 2018.

The meeting closed at 8.05 pm