

Goldshaw Booth Parish Council

MINUTES OF GOLDSHAW BOOTH PARISH COUNCIL MEETING HELD AT ST. MARYS SCHOOL, NEWCHURCH IN PENDLE ON 14TH MARCH 2017

PRESENT-

Councillor Chris Burt - (Chairman)

Councillors: Andy Cowell, Robert Donovan, Chris Hudson, Carl Ryder and Kathleen Wilkinson.

In Attendance: Chris Stuttard, County Councillor Christian Wakeford and Jennifer Sutcliffe, Parish Clerk.

1. WELCOME TO GUESTS AND VISITORS

The chairman welcomed the visiting member of the public.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Norris-Johnson and Borough Councillor James Starkie.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. MINUTES

Councillor Wilkinson requested an amendment of the February minutes in relation to the overgrown area of garden on Sparable Lane. Whilst Councillor Wilkinson could confirm that the Parish Council did not own the garden in question, she could not confirm the garden was owned by the house owner. The Chairman annotated the minutes accordingly. Councillor Wilkinson also requested the Best Kept Village competition be included as an agenda item for April 2017.

RESOLVED:

That the Minutes of the meeting held on Tuesday 14th February 2017, be approved as a correct record.

5. MATTERS ARISING (For information only)

The Chairman explained that he would continue to pursue Pendle Borough Council until the agreed dog waste bin has been provided at Jinny Lane.

Councillor Ryder had contacted PC Dibb, who had agreed to visit the school to discuss the parking issue. Councillor Hudson informed the meeting that a PCSO had visited the

school and a letter had been distributed to parents advising against vehicles turning at the school gates.

Councillor Ryder explained that dog fouling notices in relation to Sparable Wood are still to be displayed.

6. **PUBLIC QUESTION TIME**

There were no questions raised by the member of the public in attendance

7. **REPORTS FROM CHAIRMAN AND PARISH COUNCILLORS**

Councillor Burt

Councillors were advised that the previous Clerk had regrettably resigned with immediate effect due to ill health. He was pleased to confirm the appointment of Jennifer Sutcliffe as the new Clerk. The Parish lap top computer was handed to the new Clerk who has agreed to have the machine inspected as to its condition and suitability. He also advised members that Councillor Ann Norris-Johnson had tendered her resignation and confirmed that he would personally write to her, thanking her for her service and pass on best wishes from the Council. The required Notice of Vacancy will be obtained from Pendle Borough Council and displayed accordingly.

The promised £100 donation from Burnley Ramblers has been withheld and he intends to attend their April meeting to ascertain the circumstances. He planned to request that the pledged funds be forthcoming as the monies had been included in the Parish Council budget.

Councillor Ryder was congratulated on the sterling work completed on the new Parish Council notice board.

Councillor Ryder

He explained that the lengthsman had completed the work in Sparable Wood and bush trimming along Sparable Lane and Jinny Lane was ongoing. The lengthsman would be asked to repair a wall that had come down in Sparable Wood. The Parish Council had no objection to Alison planting in the garden.

Councillor Hudson

Pendle Borough Council had been contacted on two occasions regarding the repositioning of a litter bin to the lay by. This item is still pending.

Councillor Wilkinson

Toilet income for February 2017 was £15.28p.

The wooden fence positioned near to Faughs Farm, Well Head Road, Newchurch in Pendle requires repair. LCC has responsibility and County Councillor Wakeford will report this via the LCC website.

A further supply of toilet rolls for the Newchurch conveniences will be ordered and a cheque would be issued.

8. **AGENDA ITEMS**

A. **ARRANGEMENTS FOR PARISH MAINTENANCE FOR YEAR 2017/2018**

The annual budget for all maintenance at present undertaken by the lengthsman and gardener is £800; a total of £550 was allocated for the lengthsman, under the Community Scheme year, for the year 2016/17. Members discussed continuing with the current arrangements or seeking the services of alternative independent tradesmen.

RESOLVED:

- a. That hourly work rates/job rates were to be obtained.
- b. The item will be carried forward to next month's agenda.
- c. Councillor Ryder to contact the current gardener (Bethany Widdop) to ascertain her availability.

B. **PROPOSAL FOR PARISH COUNCIL TO JOIN LALC**

Members discussed subscribing to Lancashire Association of Local Councils at an annual cost of £59.33.

RESOLVED:

The Parish Council will join the Lancashire Association of Local Councils with effect from 1st April 2017.

C. **PROPOSAL TO RENEW PARISH COUNCIL INSURANCE POLICY**

Members discussed the renewal quotation provided by Zurich Insurance. It was noted that buildings insurance for the toilet building of £80,000 and the new notice board have been added. The annual insurance cost is £390 and the cost per £1000 insured, will be fixed for a 3 year period. Renewal was proposed and seconded.

RESOLVED:

That the Zurich Insurance policy will be renewed.

C. **ARRANGEMENTS FOR ANNUAL PARISH MEETING**

It was proposed that the annual parish meeting will take place on Tuesday 9th May 2017, which coincides with the May Parish Council meeting.

RESOLVED:

- a. That the Annual Parish meeting will take place at 7.45pm on 9th May 2017.
- b. The meeting will be advertised on the Parish notice boards and Parish magazine.
- c. Light refreshments will be provided.

D. PROPOSAL TO REMOVE SECOND NOTICEBOARD IN NEWCHURCH LOCATED OUTSIDE THE CHURCH TO RESITE IN SABDEN FOLD

Discussions were held regarding methods to encourage the inclusion of Sabden Fold residents. Suggestions included the movement of the notice board currently positioned outside St Marys Church to a suitable location in Sabden Fold.

RESOLVED:

- a. To remove the notice board outside the church and resite it in Sabden Fold.
- b. That a site visit will be arranged to establish a suitable location for the notice board.

E. TOURIST MAP REPAIR

Councillor Cowell has established that the cost of a map reprint with an anti graffiti finish would be £170 + VAT, plus £60 to reframe, a total of £230 + VAT. Members discussed the merits of this option or alternatively, cleaning the existing map and reframing at a cost of £60 + VAT. The Chairman thanked Councillor Cowell for his endeavours in making extensive enquiries on behalf of the Parish Council.

RESOLVED:

That the original map will be cleaned and reframed at a cost of £60 + VAT.

F. PROPOSAL FOR NEWCHURCH AND SPENBROOK TO ENTER BEST KEPT VILLAGE COMPETITION

RESOLVED:

All members were in favour of entering the competition at a cost of £30.00.

9. FINANCIAL REPORT

- a) Financial statement and correspondence.

The Chairman advised that the balance of the account was £3,138 plus an additional £990 capital grant payment.

- b) Payments – The following payments were approved:-
- £30.00 – Best kept village competition fee.
 - £49.00 – C. Burt.
 - £59.33 – LALC subscription.
 - £390.61 – Zurich Insurance.
 - £135.94 – United Utilities.

10. **REPORT FROM BOROUGH AND COUNTY COUNCILLORS**

County Councillor Wakeford explained that he had recently been elected as Chairman of Lancashire Conservative Party. The County Council elections were seven weeks away and in the event of a Conservative election victory the 5% budget increase would be scrapped and a revised budget would be presented.

An update on the speed indicator device (SID) was provided. At present County Councillor Wakeford has provided £1000 and Barrowford and Western Parishes have provided £1750. The cost of the device is £2400 plus brackets at £87 each.

Five Parishes have expressed an interest in joining the scheme; Higham, Roughlee, Barley, Higherford together with Goldshaw Booth. There is a current shortfall of £500.

He advised that the current 20 mph speed limit signs in the Parish are advisory only and unenforceable due to a lack of legislation.

The proposal of yellow parking restriction lines in Newchurch is still outstanding.

11. **ITEMS FOR NEXT AGENDA**

- a. Best Kept Village competition.
- b. Location of speed indicator device (SID).
- c. Arrangements for parish maintenance for year 2017/2018.
- d. Report on Parish Council lap top computer.

12. **DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 11th April 2017

The meeting closed at 8.45pm